

## ACTIVE AND PASSIVE VOICE – MODEL GUIDE

1*A eats cake	Cake is eaten by A
** A eats cakes	Cakes are eaten by A
*** A ate cake	Cake was eaten by A
**** A ate cakes	Cakes were eaten by A
5*A+B eat cake	Cake is eaten by A+B
** A+B eat cakes	Cakes are eaten by A+B
*** A+B ate cake	Cake was eaten by A+B
**** A+B ate cakes	Cakes were eaten by A+B
9*He eats cake	Cake is eaten by him
**She eats cake	Cake is eaten by her
***He eats cakes	Cakes are eaten by him
****She eats cakes	Cakes are eaten by her
13*They eat cake	Cake is eaten by them
**They eat cakes	Cakes are eaten by them
***They ate cake	Cake was eaten by them
****They ate cakes	Cakes were eaten by them
17*I [eat/ ate] cake	Cake [is/ was] eaten by me
** I [eat/ ate] cakes	Cakes [are/ were] eaten by me
*** You [eat/ ate] [cake/ cakes]	
[ Cake/ cakes] [are/ were] eaten by you	
20.*C will eat cake(s)	cake(s) will be eaten by C
*** D can eat cake (s)	cake(s) can be eaten by D

24.\*Who will eat cake?                      Cake will be eaten by whom?  
By whom will the cake be eaten?  
\*\* What will she eat?                      What will be eaten by her?  
\*\*\* What can I do?                      What can be done (by me)?  
\*\*\*\* Who will do it?                      By whom will it be done?

28.\*He has done it.                      It has been done by him.  
\*\* They might have done it.  
It might have been done by them.  
\*\*\* What have you done?  
What has been done by you?  
\*\*\*\* Who has taken all the books?  
By whom all the books have been taken?

32.\*Have you sent the letter? Yes, I've. No, not yet.  
Yes, it has been sent. No, not yet been sent.  
\*\* Did you do the home work?  
Was the home work done (by you)?  
\*\*\* Have you done the home work?  
Has the home work been done (by you)?  
\*\*\*\* Please take immediate action.  
Immediate action may please be taken.

36, 37. Do it. Let it be done. Eat it, now. It must be eaten.  
38. Don't do it. It should not be done.  
39. Allow him do the work. He may be allowed to do the work.  
40. Send him out. He may be sent out.

[ARTICLES ARE LEFT OUT FOR EASE OF UNDERSTANDING- PURITANS PL. FORGIVE]